

Wainwright, AB
March 23, 2026

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF
THE BATTLE RIVER FOUNDATION HELD IN THE BATTLE RIVER LODGE
CONFERENCE ROOM ON MARCH 23, 2026.**

Members present: Oscar Buck, M.D. of Wainwright
Will Challenger, Town of Wainwright
Allan Skinner, Village of Chauvin
Eric Nissen, Village of Irma
Lenny Waddell, Village of Edgerton
Garnet MacKay, M.D. of Wainwright

Also present: Corey Carlson, Administrator
Leah Leitch, Assistant Administrator

CALL TO ORDER: Oscar Buck, Chairperson, called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA:

2026-27 Garnet MacKay moved to accept the agenda as presented. CRD

RESIDENT CLUB REPORT – A copy of the Resident Club report was provided to all board members. Judy Frank, Vice President/Secretary of the Resident Club will be attending future Battle River Foundation meetings in replace of Joan Sparks.

BUSINESS ARISING OUT OF THE RESIDENT CLUB REPORT- Administration to draft some parameters around the Foundation resident memorial comfort fund for next meeting.

MINUTES OF THE FEBRUARY 16, 2026, REGULAR MEETING

2026-28 Will Challenger moved to accept the minutes of the February 16, 2026, Regular Meeting.

CRD

PAGE 2 - MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF THE BATTLE RIVER FOUNDATION HELD IN THE BATTLE RIVER LODGE CONFERENCE ROOM ON MARCH 23, 2026.

CORRESPONDENCE:

1. AB Assisted Living & Social Services-Director HMB Operations-2026 Budget-Information only
2. ASCHA-2026 Alberta Budget Summary-Information only
3. ASCHA-AGM information & Voting Ballots-
4. APHAA-2026 Spring Conference & AGM, May 13-14, Edmonton-
5. Town of Wainwright-2026 Requisition-Information only

BUSINESS ARISING OUT OF CORRESPONDENCE:

- 2026-29 Eric Nissen moved to appoint Oscar Buck & Will Challenger to 2 Ballot Vote(s) for the 2026 ASCHA AGM. CRD
- 2026-30 Allan Skinner moved to authorize for Administrator & Assistant Administrator to attend the APHAA 2026 Spring Conference & AGM. CRD

OLD BUSINESS: none

NEW BUSINESS:

1. Summer Student-
2026-31 Allan Skinner moved to proceed with hiring a summer student for 16 week duration. CRD
2. MUA unit-Vincor Heating & AC
2026-32 Garnet MacKay moved to approve purchase of a makeup air furnace per quote of \$26679.00 from Vincor Heating & AC. CRD
3. Ceiling Panels-Fabra-Wall Acoustics
2026-33 Will Challenger moved to approve purchase of the acoustic panels from Western Noise Control to maximum of \$4000.00 CRD

REPORTS – Administration / Maintenance / Activities:

- 2026-34 Leonard Waddell moved to accept reports as presented. CRD

PAGE 3 - MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF THE BATTLE RIVER FOUNDATION HELD IN THE BATTLE RIVER LODGE CONFERENCE ROOM ON MARCH 23, 2026.

BUDGET ACTION AND ACTION MOTION LIST: Information only

ACCOUNTS PAYABLE:

2026-35 Eric Nissen moved the accounts, in the amount of \$89,037.54 to be accepted and approved for payment. CRD

FINANCIAL REPORTS:

2026-36 Garnet MacKay moved to accept the financial reports as presented. CRD


IN CAMERA MEETING: none

WALK ABOUT: Next meeting will resume at 6:30pm and then all board members will do a walk about of the lodge.

ADJOURNMENT:

2026-37 Will Challenger moved to adjourn the meeting at 8:03pm. CRD

DATE OF NEXT MEETING – Regular Meeting – Monday, April 20, 2026, at 6:30pm. Light lunch to be served.



CHAIRPERSON – Oscar Buck



RECORDING SECRETARY – Leah Leitch