

Wainwright, AB  
November 24, 2025

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF  
THE BATTLE RIVER FOUNDATION HELD IN THE BATTLE RIVER LODGE  
CONFERENCE ROOM ON NOVEMBER 24, 2025.**

Members present: Garnet MacKay, M.D. of Wainwright  
Lenny Waddell, Village of Edgerton  
Oscar Buck, M.D. of Wainwright  
Will Challenger, Town of Wainwright  
Allan Skinner, Village of Chauvin  
Eric Nissen, Village of Irma

Also present: Corey Carlson, Administrator

**CALL TO ORDER:** Oscar Buck, Chairperson, called the meeting to order at 7:15 p.m.

**ADDITIONS TO THE AGENDA:**

2025-113 Eric Nissen moved to accept the agenda, with the addition to New Business of #3,  
Guest Suite Utilization, and discussion in closed session. CRD

**RESIDENT CLUB REPORT** – Club president Joan Sparks attended the meeting. She explained how the Resident Club operates and how they fund raise for themselves and their priorities. A mural project was discussed at a recent meeting and a quote was obtained to complete the mural. Resident Club wants the Board of Management to take on the project with funding out of the memorial fund account. Acoustical ceiling tiles were requested for the dining room, and Administration has obtained a quote for materials. Discussion also ensued regarding rates at another lodge and Board member composition. Joan was thanked for attending the meeting and her report will be taken into consideration.

**BUSINESS ARISING OUT OF THE RESIDENT CLUB REPORT:**

2025-114 Eric Nissen moved to add the mural project quote & ceiling tile quote for budget deliberations in the next Budget Planning Meeting. CRD

2025-115 Allan Skinner moved to recess the meeting to return to the Organizational Meeting at 7:53pm. CRD

2025-123 Allan Skinner moved to reconvene the Regular Board Meeting at 8:08pm. CRD

**MINUTES OF THE OCTOBER 20, 2025, REGULAR MEETING:**

2025-124 Allan Skinner to accept the minutes of the October 20, 2025, Regular Board Meeting.  
CRD

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**CORRESPONDENCE:**

1. Town of Wainwright – Board Representation – Information
2. Village of Irma – Board Representation - Information
3. MD of Wainwright – Board Representation – Information
4. Village of Edgerton – Board Representation – Information
5. Village of Chauvin – Board Representation – Information
6. Resignation – D. Beare, Asst Administrator

Deb Beare tendered her resignation, last day was November 21, 2025.

7. ASCHA – Second call for resolutions – Information

**BUSINESS ARISING OUT OF CORRESPONDENCE: none**

**OLD BUSINESS:**

1. Dining room chairs & tables update – The chairs should be shipped next week by Highland Metalcraft Ltd.

**NEW BUSINESS:**

1. 2026 Rental Rates

2025-125 Eric Nissen moved to impose a 0% increase for 2026. CRD

2. Staff Gift Cards

2025-126 Garnet MacKay moved to give \$100 gift cards to staff for Christmas. CRD

3. Guest Suite Utilization

2025-127 Will Challenger moved to allow Administration the discretion to rent out one guest suite, out of three, to a waitlisted applicant if warranted. CRD

**REPORTS – Administration / Maintenance / Activities:**

2025-128 Allan Skinner moved to accept reports as presented. CRD

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**BUDGET ACTION AND ACTION MOTION LIST:** information only

**ACCOUNTS PAYABLE:**

2025-129 Eric Nissen moved the accounts, in the amount of \$125,354.95, to be accepted and approved for payment. CRD

**FINANCIAL REPORTS:**

2025-130 Lenny Waddell moved to accept the financial reports as presented. CRD

**CLOSED SESSION:**

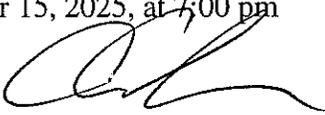
2025-131 Garnet MacKay moved the meeting into a closed session at 8:30 pm. CRD  
2025-132 Garnet MacKay moved the meeting out of closed session at 8:35 pm. CRD

**ADJOURNMENT:**

2025-133 Allan Skinner moved to adjourn the meeting at 8:40 pm. CRD

**DATE OF NEXT MEETING** – Regular Meeting – Monday, December 15, 2025, at 7:00 pm.  
Wage Review Meeting - Monday, December 15, 2025, at 7:00 pm  
Budget Planning Meeting - Monday, December 15, 2025, at 7:00 pm

  
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CHAIRPERSON – Oscar Buck

  
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RECORDING SECRETARY – Corey Carlson