

Wainwright, AB
December 15, 2025

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF
THE BATTLE RIVER FOUNDATION HELD IN THE BATTLE RIVER LODGE
CONFERENCE ROOM ON DECEMBER 15, 2025.**

Members present: Garnet MacKay, M.D. of Wainwright
Lenny Waddell, Village of Edgerton
Oscar Buck, M.D. of Wainwright
Will Challenger, Town of Wainwright
Allan Skinner, Village of Chauvin
Eric Nissen, Village of Irma

Also present: Corey Carlson, Administrator

CALL TO ORDER: Oscar Buck, Chairperson, called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA:

2025-134 Garnet MacKay moved to accept the agenda as presented. CRD

RESIDENT CLUB REPORT – Administrator updated on recent requests for window tint or blinds on windows in the interior ramp.

BUSINESS ARISING OUT OF THE RESIDENT CLUB REPORT: none

MINUTES OF THE NOVEMBER 24, 2025, REGULAR MEETING:

2025-135 Eric Nissen moved to accept the minutes of the November 24, 2025, Regular Board Meeting. CRD

MINUTES OF THE NOVEMBER 24, 2025, ORGANIZATIONAL MEETING:

2023-136 Will Challenger moved to accept the minutes of the November 24, 2025, Organizational Meeting. CRD

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CORRESPONDENCE:

1. Alberta Assisted Living & Social Services – 2026 Interim HMB Budget Letter - information
2. ASCHA – Convention & Trade Show – Edmonton April 13-15/26 - information

BUSINESS ARISING OUT OF CORRESPONDENCE:

2025-137 Allan Skinner moved that all available Board Members and Administration are approved to attend the ASCHA Convention & Trade Show in Edmonton, April 13-15/26. CRD

OLD BUSINESS: none

2025-138 Lenny Waddell moved to recess the Regular Meeting to begin the Wage Review Meeting at 7:14 pm. CRD

2025-143 Lenny Waddell moved to reconvene the Regular Meeting at 7:38 pm CRD

NEW BUSINESS:

1. 2026 Wage Review

2025-144 Eric Nissen moved to increase wages for all staff by 3% for 2026. CRD

REPORTS – Administration / Maintenance / Activities:

2025-145 Allan Skinner moved to accept reports as presented. CRD

BUDGET ACTION AND ACTION MOTION LIST: information only

ACCOUNTS PAYABLE:

2025-146 Eric Nissen moved the accounts, in the amount of \$128,063.80, to be accepted and approved for payment. CRD

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FINANCIAL REPORTS:

2025-147 Will Challenger moved to accept the financial reports as presented. CRD

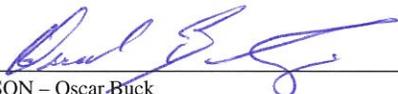
2025-148 Garnet MacKay moved to invest \$600,000. in a one year NR GIC yielding 2.81%.
CRD

CLOSED SESSION: none

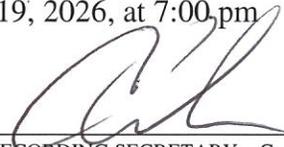
ADJOURNMENT:

2025-149 Lenny Waddell moved to adjourn the meeting at 7:52 pm. CRD

DATE OF NEXT MEETING – Regular Meeting – Monday, January 19, 2026, at 7:00 pm.
Budget Planning Meeting - Monday, January 19, 2026, at 7:00 pm



CHAIRPERSON – Oscar Buck



RECORDING SECRETARY – Corey Carlson