

Wainwright, AB
January 19, 2026

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF
THE BATTLE RIVER FOUNDATION HELD IN THE BATTLE RIVER LODGE
CONFERENCE ROOM ON JANUARY 19, 2026.**

Members present: Garnet MacKay, M.D. of Wainwright
Oscar Buck, M.D. of Wainwright
Will Challenger, Town of Wainwright
Allan Skinner, Village of Chauvin
Eric Nissen, Village of Irma

Also present: Corey Carlson, Administrator
Leah Leitch, Assistant Administrator

Absent: Lenny Waddell, Village of Edgerton

CALL TO ORDER: Oscar Buck, Chairperson, called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA:

2026-1 Garnet MacKay moved to accept the agenda as presented. CRD

RESIDENT CLUB REPORT – Discussion regarding mural, acoustic ceiling panels in dining room and representation from residence at board meeting.

BUSINESS ARISING OUT OF THE RESIDENT CLUB REPORT-

2626-02 Eric Nissen moved that Administration draft a letter to the resident club President regarding their attendance at the Battle River Foundation meetings. CRD

MINUTES OF THE DECEMBER 15, 2025 WAGE REVIEW MEETING:

2026-03 Will Challenger moved to accept the minutes of the December 15, 2025, Wage Review Meeting. CRD

MINUTES OF THE DECEMBER 15, 2025, BUDGET PLANNING MEETING:

2026-04 Garnet Mackay moved to accept the minutes of the December 15, 2025, Budget Planning Meeting CRD

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MINUTES OF THE DECEMBER 15, 2025, REGULAR MEETING

2026-05 Allan Skinner moved to accept the minutes of the December 15, 2025, Regular Meeting
CRD

CORRESPONDENCE:

1. ASCHA-Pre Budget Submission 2026-Information
2. ASCHA-Final Resolutions due February 27-Information

BUSINESS ARISING OUT OF CORRESPONDENCE: none

OLD BUSINESS: none

NEW BUSINESS:

1. 2026 Interim Budget

2026-06 Eric Nissen moved to accept the 2025 budget as the 2026 interim budget. CRD

2. Add Asst Administrator to signing authority

2026-07 Allan Skinner moved to accept the Asst Administrator, Leah Leitch be added to the signing authority of the Foundation. CRD

3. East entrance concrete stairs and ramp refurbishment

2026-08 Will Challenger moved to accept the quotation from KenLar in the amount of \$11,550.00 plus GST to complete the refurbishment of the east entrance steps. CRD

REPORTS – Administration / Maintenance / Activities:

2026-09 Garnet Mackay moved to accept reports as presented. CRD

BUDGET ACTION AND ACTION MOTION LIST: Information only

ACCOUNTS PAYABLE:

2026-10 Eric Nissen moved the accounts, in the amount of \$158,419.72, to be accepted and Approved for payment. CRD

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FINANCIAL REPORTS:

2026-11 Will Challenger moved to accept the financial reports as presented. CRD

CLOSED SESSION:

2026-12 Allan Skinner moved the meeting to a closed session at 7:23pm. CRD

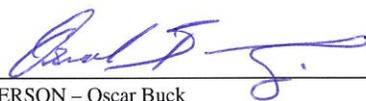
2026-13 Allan Skinner moved the meeting out of closed session at 7:26pm. CRD

2026-14 Oscar Buck moved to grant the administrator an additional week of vacation. CRD

ADJOURNMENT:

2026-15 Garnet Mackay moved to adjourn the meeting at 7:35pm. CRD

DATE OF NEXT MEETING – Regular Meeting – Monday, February 16, 2026, at 7:00 pm.
Budget Planning Meeting - Monday, February 16, 2026, at 7:00 pm



CHAIRPERSON – Oscar Buck



RECORDING SECRETARY – Leah Leitch