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Wainwright, AB
July 21, 2025

MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF THE BATTLE RIVER FOUNDATION HELD IN THE LODGE CONFERENCE ROOM ON JULY 21, 2025.

Members present: Robin Leighton, M.D. of Wainwright
Deanna Jackson, Village of Edgerton
Oscar Buck, M.D. of Wainwright
Bob Foley, Town of Wainwright
Allan Skinner, Village of Chauvin
Eric Nissen, Village of Irma

Also present – Corey Carlson, Administrator, and Deb Beare, Assistant Administrator acting as Recording Secretary.

CALL TO ORDER: Robin Leighton, Chairperson, called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA:

2025-74 Allan Skinner moved to accept the agenda as presented.
CRD

RESIDENT CLUB REPORT – the Resident Club recessed for the summer.

BUSINESS ARISING OUT OF THE RESIDENT CLUB REPORT: n/a

MINUTES OF THE JUNE 16, 2025, REGULAR MEETING:

2025-75 Deanna Jackson moved to accept the minutes of the June 16, 2025, regular Board meeting. CRD

CORRESPONDENCE:

1. Assisted Living & Social Services – Continuing Care Division Licensing Inspection – An unannounced inspection took place on July 8th. Two items were addressed to adhere to compliance.
2. Assisted Living & Social Services – Seniors Lodge Review Panel Recommendations – information only.

BUSINESS ARISING OUT OF CORRESPONDENCE: none

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OLD BUSINESS:

1. Sound System update – A consultant was on site to advise about amps, wattage, incorrect equipment sizing, and the need to work on isolating speakers in the activity room and dining room so there is less distortion during functions. We will call him again if required, or a new amp is required.
2. Wi-Fi Update – The signal has been increased and is stronger in most areas. A technician from Oasis Computers was on site and synchronized routers so they can work together. There is now much better coverage.
3. Acoustic ceiling panels – dining room – Residents are requesting these to soften the noises of dishes and cutlery clanging while dining, and to lessen the noise reverberation. One quotation has been received and one more is to follow. The information will be taken to the Resident Club at their next meeting in September.

NEW BUSINESS:

1. A/C replacement – kitchen

2025-76 Eric Nissen moved to purchase a replacement air conditioner for the dining room from Vincor Heating and Air Conditioning, at a cost of \$7,899.00 plus GST. CRD

2. Policies to review – Section 4 Administration

2025-77 Bob Foley moved to increase the amount to the policy regarding expenditures, 4.0-A, to \$2,500. CRD

2025-78 Bob Foley moved to rescind policy 4.0-D, policy regarding manager meetings. CRD

2025-79 Deanna Jackson moved to amend policy 4.1-A, policy regarding political campaigning. CRD

2025-80 Allan Skinner moved to amend policy 4.1-B, policy regarding keys to 300 wing door. CRD

REPORTS – Administration / Maintenance / Activities:

2025-81 Deanna Jackson moved to accept reports as presented. CRD

BUDGET ACTION AND ACTION MOTION LIST: info *only*

ACCOUNTS PAYABLE:

2025-82 Eric Nissen moved the accounts for the month of June 2025, in the amount of \$146,310.32, be accepted and approved for payment. CRD

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FINANCIAL REPORTS:

2025-83 Oscar Buck moved to accept the financial report as presented. CRD

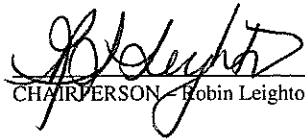
IN CAMERA - none

WALK ABOUT – none

ADJOURNMENT:

2025-84 Allan Skinner moved to adjourn the meeting at 7:55 p.m. CRD

NEXT REGULAR MEETING – Monday, August 18, 2025 @ 7:00 pm in the Battle River Lodge Conference Room.


CHAIRPERSON – Robin Leighton


RECORDING SECRETARY – Deborah Beare