

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGEMENT OF
THE BATTLE RIVER FOUNDATION HELD IN THE MD OF WAINWRIGHT CONFERENCE ROOM ON
APRIL 18, 2022.**

Members present: Oscar Buck, M.D. of Wainwright
Bob Foley, Town of Wainwright
Deanna Jackson, Village of Edgerton
Eric Nissen, Village of Irma
Allan Skinner, Village of Chauvin
Robin Leighton, M.D. of Wainwright

Also present – Deb Beare, Assistant Administrator acting as Recording Secretary.
Absent – Corey Carlson, Administrator

CALL TO ORDER: Oscar Buck, Chairperson, called the meeting to order at 7 p.m.

ADDITION TO THE AGENDA:

2022-38 Deanna Jackson moved to accept the agenda as presented. CRD

RESIDENT CLUB REPORT – *none*

BUSINESS ARISING OUT OF THE RESIDENT CLUB REPORT - *none*

MINUTES OF THE MARCH 21, 2022 REGULAR MEETING

2022-39 Eric Nissen moved to accept the minutes of the March 21, 2022 regular meeting as presented. CRD

CORRESPONDENCE:

1. AB Seniors & Housing – Minister Pon – Utility cost relief – information only
2. Outbreak Notice – information only

BUSINESS ARISING OUT OF CORRESPONDENCE - *none*

OLD BUSINESS

1. Elevator Modernization Project (1976) update – Tabled until May's meeting

NEW BUSINESS

1. Brian King Prof Corp – Audited Financial Statements 2021

2022-40 Eric Nissen moved to accept the 2021 Audited Financial Statements as presented. CRD

2022-41 Allan Skinner moved to retain Brian King Prof Corp as auditor for four more consecutive years. CRD

2022-42 Robin Leighton moved to accept the tender from Brian King Professional Corporation for a further 4 years, at a cost of \$4,800 for 2022, \$4,850 for 2023, \$4,900 for 2024, and \$4,950 for 2025. CRD

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2. APHAA – Spring Session & AGM – May 9-11/22

2022-43 Bob Foley moved that available Administrators attend the APHAA Spring Session and AGM on May 9-11, 2022. CRD

3. MUA replacement - \$16,025.00, Vincor Heating & AC

2022-44 Deanna Jackson moved to accept the quotation from Vincor Heating & Air Conditioning, in the amount of \$16,025.00, for the replacement of the MUA unit for the kitchen. CRD

4. Board Reports – Discussion ensued. There is no need for a detailed daily report, as it is understood and trusted that management knows what tasks are completed daily, and that staff is doing a good job. It is felt that resources could be put towards more meaningful tasks than this type of report. A comprehensive, overall look for the month is sufficient, along with an activity calendar. Only items that are above daily tasks need to be reported.

5.

REPORTS – Administration / Maintenance / Activities:

2022-45 Robin Leighton moved to accept reports as presented. CRD

BUDGET ACTION AND ACTION MOTION LIST: *info*

ACCOUNTS PAYABLE:

2022-46 Bob Foley moved the accounts for the month of March, 2022 be accepted as presented in the amount of \$113,534.03, and approved for payment. CRD

FINANCIAL REPORT:

2022-47 Deanna Jackson moved to accept the financial report as presented. CRD

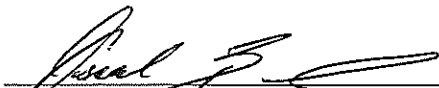
IN CAMERA: *none*

WALK ABOUT – *none*

ADJOURNMENT

2022-48 Allan Skinner moved to adjourn the meeting at 7:45 p.m. CRD

NEXT REGULAR MEETING – Monday, May 16, 2022 at 7 p.m.


CHAIRPERSON – Oscar Buck


RECORDING SECRETARY – Deb Beare